



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR COMBAT COMMAND  
LANGLEY AIR FORCE BASE, VIRGINIA

11 April 2008

MEMORANDUM FOR ALL ACC Contracting Activities

FROM: HQ ACC/A7K  
129 Andrews Street, Suite 102  
Langley AFB VA 23665-2769

SUBJECT: Sole Source Actions Over \$550K (ACC Policy Letter 08-01)

1. There is currently a great deal of scrutiny involved with using sole source contracts simply as a means to reach particular subcontractors. In these situations the sole source prime vendor performs little to none of the actual requirement but merely adds their own mark up pricing to the total costs paid by the government. Therefore, effective immediately ALL sole source actions over \$550K must be approved by the Command Competition Advocate at ACC/A7K. The rationale for using sole source procedures must be fully justified in writing. This new requirement applies to all sole source actions to include, but not limited to actions with Small Business, 8(a), HubZone, Service Disabled Veteran, and Alaskan Native Corporations. Actions placed with Ability One are the only exclusion from this requirement.

2. In accordance with FAR 19.508(e) and 19.811(e) insure FAR clause 52.219-14, Limitations on Subcontracting, is appropriately included in all awards. Also, be sure to state in the sole source rationale submitted to ACC/A7K for approval, what percentage of work you expect the prime contractor will perform.

3. This policy letter remains in effect until formally superseded. Direct any questions regarding this policy to your Base Monitor.



RAYMOND CARPENTER  
Acting Chief, Contracting Division

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